

MINUTES
THAMES CENTRE SPECIAL EVENTS COMMITTEE
THURSDAY, SEPTEMBER 19, 2019
10:00 A.M., COUNCIL CHAMBERS, MUNICIPAL OFFICE

PRESENT: A. Warwick, Chair/Council Representative
A. Marr, Community Representative
B. Jones, Community Representative
K. Elliott, Council Representative
M. Henry, Director of Community Services & Facilities, Staff Representative
T. Haffner, Administrative Assistant Recreation & Fire, Staff Resource
J. Wood, Recording Secretary

ABSENT WITH REGRET:
P. Wearne, Community Representative

ABSENT: A. Hill, Vice Chair/Community Representative
K. Ross, Community Representative

The Chair called the meeting to order at 10:05 am.

1. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

No pecuniary interests were disclosed at this time.

2. APPROVAL OF PREVIOUS MINUTES

(A) **August 15, 2019, regular meeting minutes.** It was:

Moved by: A. Marr
Seconded by: K. Elliott
(Resolution #TCSEC-24-2019)

RESOLVED THAT the minutes of the Thames Centre Special Events Committee held on August 15, 2019, be adopted. Carried.

3. PRESENTATIONS/DELEGATIONS – None.

4. REPORTS OF STAFF – None.

5. COMMITTEE BUSINESS

Director of Community Services and Facilities, M. Henry opened discussion regarding the Hydro on the Bridge noting that hydro access will be rectified for future special events.

(A) **Bridge Fest Debrief.** Chair, A. Warwick opened discussion regarding the success of the event and was noted due to weather, attendance was low. For

future events on the bridge, it was suggested the Committee focus on:

- i. Portable accessible washrooms;
- ii. Seating for bouncy castle;
- iii. Event promotion ie. signs and posters; and
- iv. Reducing competition of liquor sale.

The Thames Centre Special Events Committee wanted to acknowledge the support of the restaurants and service clubs who participated in the event. It was then:

Moved by: K. Elliott
Seconded by: B. Jones
(Resolution #TCSEC-25-2019)

RESOLVED THAT Staff Resource, T. Haffner be directed by the Thames Centre Special Events Committee to create and send a formal thank you to all restaurant's and service clubs who participated in the Bridge Fest event.
Carried.

- (B) **Committee Member Interest.** Chair, A Warwick noted that there is interest from a member of the public submitting their interest to Council to join the Thames Centre Special Events Committee.
- (C) **Festival of Light's.** Chair, A Warwick opened discussion regarding this year's Festival of Light's Event scheduled on Friday, November 22, 2019. Santa arrives at 6:30 p.m., program begins at 7:00 p.m. and lighting of the lights at 8:00 p.m. It was suggested to request a member of the Sports Wall of Fame to do the lighting of the lights. It was also indicated that the sound quality needs to be improved for this year's event. It was then:

Moved by: A. Marr
Seconded by: B. Jones
(Resolution #TCSEC-26-2019)

RESOLVED THAT the Thames Centre Special Events Committee allocate \$600.00 to be used for Festival of Light's Entertainment on Friday, November 22, 2019. Carried.

- (D) **New Year's Eve Party.** Chair, A. Warwick opened discussion regarding the New Year's Eve Event, confirming the event will take place again. The Committee mutually agreed on the timeline; Tim Horton's sponsoring a free skate from 5:00 – 7:00 p.m., crafts and gym activities starting at 6:00 p.m. and balloon drop at 7:30 p.m.

6. CORRESPONDENCE – None.

7. UNFINISHED BUSINESS – None.

8. NEW BUSINESS – None.

9. SCHEDULING OF MEETINGS

The next regular meeting is scheduled to be held on Thursday, October 17, 2019 at 10:00 a.m. in the Council Chambers located at the Municipal Office in Dorchester.

10. ADJOURNMENT

There being no further business to discuss, it was:

Moved by: K. Elliott

Seconded by: A. Marr

(Resolution #TCSEC-27-2019)

RESOLVED THAT the meeting adjourn at 10:55 a.m. Carried.

Original signed by:

Alison Warwick, Chair

Original signed by:

Jenny Wood, Recording Secretary