

MINUTES
THAMES CENTRE SPECIAL EVENTS COMMITTEE
WEDNESDAY, May 11, 2022
10:00 A.M., COUNCIL CHAMBERS, MUNICIPAL OFFICE

PRESENT: A. Warwick, Chair/Council Representative
B. Jones, Community Representative
C. Crockett, Community Representative
D. Brown, Staff Representative
J. Kraft, Community Representative
M. Murray, Vice-Chair/Community Representative
S. MacDonald, Staff Representative
P. Wearne, Community Representative
J. Wood, Recording Secretary

ABSENT WITH REGRET:
K. Elliott, Council Representative
A. Marr, Community Representative

The Chair called the meeting to order at 09:01 A.M.

1. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

No pecuniary interests were disclosed at this time.

2. APPROVAL OF PREVIOUS MINUTES

(A) **April 28, 2022 regular meeting minutes.** It was:

Moved by: C. Crockett
Seconded by: M. Murray
(Resolution #TCSEC-18-2022)

RESOLVED THAT the minutes of the Thames Centre Special Events Committee held on April 28, 2022, be adopted. Carried.

3. PRESENTATIONS/DELEGATIONS – None.

4. REPORTS OF STAFF S. MacDonald shared the printed Support Local Brochures, explaining the initiative and future steps.

5. COMMITTEE BUSINESS

(A) **Garden party and Garden Tour.** J. Wood shared an update on behalf of K. Elliott, no new updates from last meeting, event is prepared, with little effort needed from the committee. A. Warwick stated that a report has been sent to Council for approval of the previous adoption resolution of the official plant/flower for Thames Centre. D. Brown brought pricing for the plant and will

look into price of seeds, in order to stay within 2022 budget.

- (B) **Canada Day.** A. Warwick mentioned electricity concern from a community group, D. Brown confirmed not an issue for power, wireless internet may be a concern but IT has been contacted for debit purchases. D. Brown confirmed bookings. A. Warwick mentioned that the Kinsmen stated they need to confirm with the Upper Thames River Conservation Authority regarding the Duck race, D. Brown will reach out. Confirmed the Beer Tent will stop serving at 9:00pm on Fireworks evening. Suggested that the Bike Rodeo contest should be pushed back to 11:30am to avoid waiting times.
- (C) **Community Food Truck Event.** D. Brown confirmed dates:
August 6th Dorchester – Food Truck
July 15th Thorndale – Food Truck and Dip n Dots
- (D) **Movies in the Park.** No new update. Community Food Truck Event will align with Dorchester and Thorndale dates. D. Brown to confirm movie selections.
- (E) **Bridge Fest** Vendor registration will take place online, launching in the next few weeks. D. Brown stated that the finance department stated the fee must be \$50 plus tax so the committee will reduce the price to equal \$50 as close as possible with tax.
- (F) **2022 Tourism Initiative Sponsorship Application.** J. Wood discussed a resolution was made at the previous meeting and then another event was brought forward to apply for the sponsorship, looking for confirmation from committee as to which event to apply for the grant towards. After discussion it was:

Moved by: A. Warwick
Seconded by: M. Murray
(Resolution #TCSEC-19-2022)

RESOLVED THAT, a Staff representative arrange to apply for the 2022 Tourism Initiative Sponsorship from Visit Middlesex County towards the Bridge Fest event. Carried.

B. Jones arrived at 9:31 a.m. The committee went back to (B) Canada Day to discuss music, bands, and sounds.

- (G) **Festival of Lights.** J. Wood brought forward an inquiry from a community member, wanting to arrange the Holiday Home Tour around Festival of Lights. The committee discussed the benefits of hosting the event on a Saturday, with possibility of hosting an event in Thorndale the same day. After discussion it was:

Moved by: C. Crockett

Seconded by: P. Wearne
(Resolution #TCSEC-20-2022)

RESOLVED THAT, the Festival of Lights event shall take place on Saturday, November 19, 2022. Carried.

6. SUB-COMMITTEE BUSINESS – None.

7. CORRESPONDENCE – None.

8. UNFINISHED BUSINESS

(A) Pride Celebration. J. Wood shared an update on behalf of K. Elliott, The AIAC is looking into securing grants and forming a sub-committee for the event.

9. NEW BUSINESS - None

10. CLOSED SESSION – None.

11. SCHEDULING OF MEETINGS

The next regular meeting is to be held on Wednesday, June 8, 2022, at 9:00 a.m. in the Council Chambers located at the Municipal Office in Dorchester. After discussion it was:

Moved by: C. Crockett
Seconded by: M. Murray
(Resolution #TCSEC-21-2022)

RESOLVED THAT all remaining 2022 meetings to be changed to meet at 9:00 a.m. Carried.

11. ADJOURNMENT

There being no further business to discuss, it was:

Moved by: P. Wearne
Seconded by: B. Jones
(Resolution #TCSEC-22-2022)

RESOLVED THAT the meeting adjourned at 09:52 a.m. Carried.