

THE MUNICIPALITY OF THAMES CENTRE
Marriage Commissioning Form

CONTACT INFORMATION

Party 1 First Name	<input type="text"/>	Party 2 First Name	<input type="text"/>
Party 1 Last Name	<input type="text"/>	Party 2 Last Name	<input type="text"/>
Primary Contact	<input type="checkbox"/> Party 1 <input type="checkbox"/> Party 2	Phone #	<input type="text"/>
Email	<input type="text"/>	Alternative Phone #	<input type="text"/>

CEREMONY

Proposed Date	<input type="text"/>	Location	<input type="checkbox"/> Municipal Office <input type="checkbox"/> Off Site
Proposed Time	<input type="text"/>	Address (off site)	<input type="text"/>
Rehearsal Requested	<input type="checkbox"/> Yes <input type="checkbox"/> No	Rehearsal Address (off site)	<input type="text"/>
Rehearsal Date	<input type="text"/>	Rehearsal Time	<input type="text"/>

GENERAL INFORMATION

1. Smoking, candles, confetti, bubbles, rice etc. are not permitted at the Municipal Office.
2. The Applicants, as the renters of Council Chambers for the Civil Marriage Ceremony, are responsible for the actions of their guests
3. Thames Centre Council Chambers may only be used for civil marriage ceremonies, officiated by authorized municipal staff.
4. Off-site ceremonies can not be performed in any religious venue.
5. The marriage commissioner will ensure all paperwork is submitted to the Province of Ontario, obtaining a Marriage Certificate is the responsibility of the married couple.
6. A booking is confirmed when full payment has been made to the Municipal Office.
7. Officiants are not able to accept payment at the ceremony.

FEES (OFFICE USE ONLY)

Ceremony Fee	<input type="checkbox"/>	\$300	
Rehearsal Fee	<input type="checkbox"/>	\$50	Payment Date
Mileage fee	<input type="text"/>		<input type="text"/>
TOTAL	<input type="text"/>		

 Signature of Party 1

 Signature of Party 2

Commissioner
 Name



Notice of Collection of Personal Information

Personal information on this form is collected under the authority of the *Marriage Act, R.S.O. 1990*, as amended and will be used for the sole purpose of booking a Marriage Commissioner and making the necessary preparations for the civil marriage ceremony. Questions regarding this collection should be directed to the Clerk at 4305 Hamilton Road, Dorchester ON N0L 1G3, 519-268-7334 or clerk@thamescentre.on.ca