

# THE CORPORATION OF THE MUNICIPALITY OF THAMES CENTRE

## BY-LAW NO. 3-2026

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Being a by-law to provide for various Fees and Charges  
for the Municipality of Thames Centre.

### **(2026 Fees and Charges By-law)**

**WHEREAS** Section 5(3) of the *Municipal Act, S.O. 2001, c.25*, as amended, provides that a municipal power shall be exercised by by-law;

**AND WHEREAS** Section 10(1) of the *Municipal Act, S.O. 2001, c.25*, as amended, provides that a municipality may provide any service or thing that a municipality considers necessary or desirable for the public;

**AND WHEREAS** Section 10(2)3. of the *Municipal Act, S.O. 2001, c.25*, as amended, provides that a single-tier municipality may pass by-laws respecting financial management of the municipality and its local boards;

**AND WHEREAS** Section 391(1) of the *Municipal Act, S.O. 2001, c.25*, as amended, authorizes municipalities to pass a by-law to impose fees or charges on persons:

- (a) for services or activities provided or done by or on behalf of it;
- (b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- (c) for the use of its property including property under its control;

**AND WHEREAS** Section 391(4) of the *Municipal Act, S.O. 2001, c.25*, as amended, authorizes municipalities to pass a by-law to impose fees or charges on persons whether or not it is mandatory for the municipality or local board imposing the fee or charge to provide or do the service or activity, pay the costs or allow the use of its property;

**AND WHEREAS** Section 391(5) of the *Municipal Act, S.O. 2001, c.25*, as amended, provides that, in the event of a conflict between a fee or charge by-law and the *Municipal Act*, or any other act or regulation made under any other act, the by-law prevails;

**AND WHEREAS** Section 69 of the *Planning Act, R.S.O. 1990, c. P.13*, as amended, provides that the council of a municipality, by by-law, and a planning board, by resolution, may establish a tariff of fees for the processing of applications made in respect of planning matters, which tariff shall be designed to meet only the anticipated cost to the municipality or to a committee of adjustment or land division committee constituted by the council of the municipality or to the planning board in respect of the processing of each type of application provided for in the tariff;

**AND WHEREAS** Section 7 of the *Building Code Act, S.O. 1992, c.23*, as amended, authorizes the council of a municipality to pass by-laws requiring the payment of fees and prescribing the amounts of the fees:

- (i) on application for and on issuance of permits,
- (ii) for maintenance inspections,
- (iii) for providing documentation, records or other information under Section 15.10.4 of the *Building Code Act*, and
- (iv) for providing information under Section 15.10.6 of the *Building Code Act*;

**AND WHEREAS** Section 400 (f) of the *Municipal Act, 2001, c.25* requires the Municipality to provide notice of its intention to pass a by-law imposing fees and charges which have priority lien status;

**AND WHEREAS** pursuant to By-law No. 64-2022, being a by-law to establish a policy to provide notice to the public as required under the *Municipal Act, 2001, c.25*, the Municipality shall give notice of Council's intent to pass a by-law with respect to fees and charges under section 400 (f) of the *Municipal Act, 2001, c.25* at least once prior to the passing of such by-law;

**NOW THEREFORE** the Council of the Corporation of the Municipality of Thames Centre **HEREBY ENACTS AS FOLLOWS:**

1. **THAT** the following Fee Schedules attached hereto shall be deemed to form part of this By-law:  
  
Schedule "A" – Administration  
Schedule "B" – Financial Services  
Schedule "C" – Building  
Schedule "D" – Planning  
Schedule "E" – Environmental  
Schedule "F" – Transportation  
Schedule "G" – Drainage  
Schedule "H" – Fire  
Schedule "I" – Recreation, Parks and Facilities  
Schedule "J" – Dorchester Union Cemetery  
Schedule "K" – By-law Compliance  
Schedule "L" – Active Living Centre
2. **THAT** any rates, fees and charges inconsistent with this By-law shall be deemed to be repealed and replaced with the provisions of this By-law.
3. **THAT** all fees and charges listed in the schedules attached hereto are subject to applicable taxes, unless otherwise specified.
4. **THAT** the fees and charges listed in the schedules attached hereto, plus any applicable taxes, are due and payable:
  - a. at the time of the transaction for which the fee or charge is imposed; or
  - b. if upon the due date specified in any invoice issue by The Corporation of the Municipality of Thames Centre to any person or party in connection with a fee or charge listed on the schedules attached hereto.
5. **THAT** the fees and charges listed on the schedules attached hereto, can be paid by debit, cash, cheque or any other manner authorized by the Municipality of Thames Centre.
6. **THAT** fees and charges listed on the schedules attached hereto and imposed on a person or party, constitute a debt of the person or the party to The Corporation of the Municipality of Thames Centre. Where there is statutory authority to do so, the Treasurer may add fees and charges imposed by this by-law to the tax roll for the property in the same manner as municipal taxes.
7. **THAT** By-law No. 4-2025 and any other by-laws or resolutions contrary to this by-law are hereby repealed.
8. **THAT** this By-law shall come into full force and effect on the day of final passing thereof.

**READ** a **FIRST** and **SECOND** time this 12<sup>th</sup> day of January, 2026.

**READ** a **THIRD** time and **FINALLY PASSED** this 12<sup>th</sup> day of January, 2026.

**Original signed by:**

Mayor, S. McMillan

**Original signed by:**

Clerk, J. Nethercott