

**MINUTES**  
**THAMES CENTRE SPECIAL EVENTS COMMITTEE**  
**THURSDAY, JUNE 13, 2019**  
**10:00 A.M., COUNCIL CHAMBERS, MUNICIPAL OFFICE**

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PRESENT: A. Warwick, Chair/Council Representative  
B. Jones, Community Representative  
A. Marr, Community Representative  
K. Ross, Community Representative  
P. Wearne, Community Representative  
M. Henry, Director of Community Services & Facilities, Staff Representative  
T. Haffner, Administrative Assistant Recreation & Fire, Staff Resource  
J. Wood, Recording Secretary

ALSO PRESENT:

D. Brown, Parks and Recreation Supervisor

ABSENT: A. Hill, Vice Chair/Community Representative  
K. Elliott, Council Representative

The Chair called the meeting to order at 10:15 a.m.

1. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

No pecuniary interests were disclosed at this time.

2. APPROVAL OF PREVIOUS MINUTES

(A) **April 18, 2019, regular meeting minutes.** It was:

Moved by: P. Wearne

Seconded by: B. Jones

(Resolution #TCSEC-10-2019)

RESOLVED THAT the minutes of the Thames Centre Special Events Committee held on April 18, 2019, be adopted. Carried.

3. PRESENTATIONS/DELEGATIONS – None.

4. REPORTS OF STAFF – None.

5. COMMITTEE BUSINESS

(A) **3 Parks 1 Bridge TC Summer Movie Series v 4 Parks 1 Bridge, TC Sumer Event Series.** The Director of Community Services and Facilities, M. Henry addressed that the name change for this upcoming event was an executive decision as the Pedestrian Bridge was not an ideal location. There was also discussion to determine the success of the event and upon those results; The Thames Centre Special Events Committee

could possibly make a capital purchase for a projector in next year's budget. It was then:

Moved by: K. Ross  
Seconded by: P. Wearne  
(Resolution #TCSEC-11-2019)

RESOLVED THAT the Thames Centre Special Events Committee rename 3 Parks 1 Bridge TC Summer Movie Series to 4 Parks 1 Bridge, TC Summer Event Series. Carried.

Chair, A. Warwick verbally indicated that local restaurants have expressed interest in being a food vendor at the Bridge Fest event and suggested that the event vendors should be open to locally owned businesses, excluding franchises. It was then:

Moved by A. Marr  
Seconded by P. Wearne  
(Resolution #TCSEC-12-2019)

RESOLVED THAT Staff Resource, T. Haffner be directed by the Thames Centre Special Events Committee to create a formal letter addressed to all locally established businesses, excluding franchises, requesting their interest in participating in Bridge Fest as a food vendor. Carried.

It was then discussed that the Bridge Fest event and future Thames Centre Special Events focus on green, environmentally friendly practices such as providing water refill stations, recycling bins and encouraging vendors to use less plastic. It was then:

Moved by: K. Ross  
Seconded by: B. Jones  
(Resolution #TCSEC-13-2019)

RESOLVED THAT the Thames Centre Special Events Committee will adopt practices to go environmentally friendly and to encourage vendors to do so at upcoming events held in Thames Centre. Carried.

(B) Canada Day

i) Chair, A. Warwick opened discussion regarding the Dorchester Lions sponsoring the fireworks and hosting a BBQ on Sunday, June 30, 2019 at dusk with a rain date of Tuesday, July 2, 2019. Merchandise and glow sticks will be sold and will require two volunteers. It was then:

Moved by: K. Ross  
Seconded by: P. Wearne  
(Resolution #TCSEC-14-2019)

RESOLVED THAT the Thames Centre Special Events Committee allocate \$1,500.00 to be used for Canada Day fireworks on Sunday, June 30, 2019 and such money be payable to the Dorchester and District Lions Club. Carried.

ii) Chair, A. Warwick opened discussion regarding the Canada Day Timeline and recommended having the Duck Race televised, live, at The FlightExec Centre. The Chair also suggested to combine the free swim with the poster/timeline and confirmed there will be no ice cream.

iii) B. Jones confirmed the bands for outdoor entertainment and to add Paul Stock as the indoor entertainment.

6. CORRESPONDENCE – None.

7. UNFINISHED BUSINESS – None.

8. NEW BUSINESS – None.

9. SCHEDULING OF MEETINGS

The next regular meeting is scheduled to be held on Thursday, July 18, 2019 at 10:00 a.m. in the Council Chambers located at the Municipal Office in Dorchester.

10. ADJOURNMENT

There being no further business to discuss, it was:

Moved by: P. Wearne  
Seconded by: B. Jones  
(Resolution #TCSEC-15-2019)

RESOLVED THAT the meeting adjourn at 10:55 a.m. Carried.

Original signed by:  
Alison Warwick, Chair

Original signed by:  
Jenny Wood, Recording Secretary