

MINUTES
THAMES CENTRE SPECIAL EVENTS COMMITTEE
THURSDAY, August 15, 2019
10:00 A.M., COUNCIL CHAMBERS, MUNICIPAL OFFICE

PRESENT: A. Warwick, Chair/Council Representative
A. Marr, Community Representative
K. Elliott, Council Representative
K. Ross, Community Representative
P. Wearne, Community Representative
M. Henry, Director of Community Services & Facilities, Staff Representative
T. Haffner, Administrative Assistant Recreation & Fire, Staff Resource
J. Wood, Recording Secretary

ALSO PRESENT:
D. Brown, Parks and Recreation Supervisor

ABSENT: A. Hill, Vice Chair/Community Representative
B. Jones, Community Representative

The Chair called the meeting to order at 10:23 am.

1. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

No pecuniary interests were disclosed at this time.

2. APPROVAL OF PREVIOUS MINUTES

(A) **July 18, 2019, regular meeting minutes.** It was:

Moved by: P. Wearne
Seconded by: K. Elliott
(Resolution #TCSEC-21-2019)

RESOLVED THAT the minutes of the Thames Centre Special Events Committee held on July 18, 2019, be adopted. Carried.

3. PRESENTATIONS/DELEGATIONS – None.

4. REPORTS OF STAFF – None.

5. COMMITTEE BUSINESS

Director of Community Services and Facilities, M. Henry opened discussion informing the committee that the Community Services and Facilities Department purchased a new Portable Outdoor Stage therefore; the committee can look forward to using it for future special events.

- (A) **Bridge Fest.** Chair, A. Warwick opened discussion regarding the event which is scheduled for September 13th and 14th and details were confirmed such as confirmed vendors, noting that there is still room for more vendors, confirmation of letters sent to restaurants, the booth/vendor layout and re-confirmed the event times. It was then:

Moved by: K. Elliott
Seconded by: K. Ross
(Resolution #TCSEC-22-2019)

RESOLVED THAT the event times previously noted in July 18, 2019 minutes are to be changed to Friday, September 13, 2019 from 5:00 pm – 10:00 pm for vendors with music playing until 10:00 p.m. and Saturday, September 14, 2019, 11:00 am – 7:00 pm. Carried

6. CORRESPONDENCE – None.
7. UNFINISHED BUSINESS – None.
8. NEW BUSINESS – None.
9. SCHEDULING OF MEETINGS

A sub-committee meeting for informational purposes is to be held on Thursday, September 12, 2019 at 10:00 a.m. in the Council Chambers located at the Municipal Office in Dorchester.

The next regular meeting is scheduled to be held on Thursday, September 19, 2019 at 10:00 a.m. in the Council Chambers located at the Municipal Office in Dorchester.

10. ADJOURNMENT

There being no further business to discuss, it was:

Moved by: K. Ross
Seconded by: K. Elliott
(Resolution #TCSEC-23-2019)

RESOLVED THAT the meeting adjourn at 10:54 a.m. Carried.

original signed by:
Alison Warwick, Chair

original signed by:
Jenny Wood, Recording Secretary