

MINUTES
FLIGHTEXEC CENTRE EXPANSION AD HOC COMMITTEE (FCEAC)
THURSDAY, AUGUST 11, 2022
1:00 P.M., BLUELINE ROOM, FLIGHTEXEC CENTRE

PRESENT: A. Warwick, Chair/Council Representative
P. Hunter, Vice-Chair/Council Representative
A. Marr, Community Representative
M. Murray, Community Representative
J. Smith, Community Representative
S. MacDonald, Director of Community Services and Facilities, Staff Representative
K. Gress, Senior Centre Coordinator, Staff Representative
T. Haffner, Recording Secretary

OTHER: T. Czerlau, Chief Building Official

ABSENT WITH REGRET:
D. Brown, Parks and Facilities Supervisor, Staff Representative

The Chair called the meeting to order at 1:04 p.m.

1. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

No pecuniary interests were disclosed at this time.

2. APPROVAL OF PREVIOUS MINUTES

(A) **July 28, 2022.** It was:

Moved by: J. Smith
Seconded by: P. Hunter
(Resolution # FCEAC-020-22)

THAT the minutes of the FlightExec Centre Expansion Ad Hoc Committee meeting held on July 28, 2022, be adopted as presented. Carried.

3. PRESENTATIONS/DELEGATIONS

(A) **CBO – T. Czerlau.** The Chief Building Official, T. Czerlau, walked around the facility prior to the meeting to make sure what the FlightExec Centre Expansion Ad Hoc Committee (FCEAC) has been discussing is possible. At this time, since there is not a RFP or design, it is difficult to know for sure but the idea looks like it will work. We would be able to use some of the baseball parking spots, at no penalty, if more space is needed. Building codes are now trying to be more green, yet as long as the minimum standards are followed the construction will be granted. T. Czerlau encourages the FCEAC to involve the Building Department early on so when the drafts are delivered to them, they have a better idea with what to expect.

4. REPORTS OF STAFF

- (A) **Refined Details for RFP.** The Director of Community Services and Facilities provided a document with refined details that will be going on the RFP, and they are as follows:

Auditorium

- A community centre to be greater in space (minimum 6000 sq. ft) than the existing auditorium is required as a part of the project, whether the existing auditorium is simply left in place (with updates/improvements) or relocated to another location within the scope of this project. Ideally the new auditorium could share a kitchen space and washrooms with the Senior Centre and the Senior Centre and VON can both have direct inside access to the auditorium via a corridor.
- Automatic entrance doors, area for registration and/or to pay for events, coat rack and large screen television.
- 6000 square feet for public gatherings, with dimmable lights, lots of windows, sound system, and permanent projector on ceiling.
- Kitchen in the Senior Centre that will be used by the auditorium.
- Storage space for tables and chairs and janitorial closet.

Gymnasium

- This project could potentially include adding a second gymnasium to the FlightExec Centre. Ideally a second gym would be adjacent to the existing one, however there does not appear to be space in that location. One possible location, which may be the best option, is at the southeast corner of the building, which would allow users to access the new gym at the end of the small hallway that leads to the washroom just off the main lobby for the APC rink.
- This space would be primarily used for sports and rentals, with dimmable lights and a scoreboard.
- Changerooms directly to the gym, lockers, and benches.

- (B) **Trillium Grant Update.** The Director or Community Services and Facilities filled out a Trillium Grant for \$75,000.00 that has been submitted and it will be granted in the fall.

5. COMMITTEE BUSINESS

None.

6. CORRESPONDENCE

None.

7. UNFINISHED BUSINESS

None.

8. NEW BUSINESS

None.

9. SCHEDULING OF MEETINGS

After discussion amongst the committee members regarding the 2022 meeting schedule, it was:

Moved by: M. Murray
Seconded by: J. Smith
(Resolution # FCEAC-021-2022)

THAT the following schedule of the FlightExec Centre Expansion Ad Hoc Committee meeting dates for the 2022 calendar year be approved:

Thursday, September 8, 2022, at 1:00 p.m.

noting that such dates and times may be subject to change and that the meetings will be held in the Board Room at the FlightExec Centre, located at 2066 Dorchester Road, Dorchester. Carried.

10. ADJOURNMENT

There being no further business to discuss, it was:

Moved by: P. Hunter
Seconded by: M. Murray
(Resolution # FCEAC-022-22)

THAT the meeting adjourned at 1:50 p.m. Caried.