

**MINUTES**  
**THAMES CENTRE SPECIAL EVENTS COMMITTEE**  
**WEDNESDAY, OCTOBER 12, 2022**  
**10:00 A.M., COUNCIL CHAMBERS, MUNICIPAL OFFICE**

PRESENT: A. Warwick, Chair/Council Representative  
A. Marr, Community Representative  
B. Jones, Community Representative  
D. Brown, Staff Representative  
K. Elliott, Council Representative  
M. Murray, Vice-Chair/Community Representative  
S. MacDonald, Staff Representative  
J. Wood, Recording Secretary

ABSENT WITH REGRET:  
C. Crockett, Community Representative  
J. Kraft, Community Representative  
P. Wearne, Community Representative

The Chair called the meeting to order at 10:20 A.M.

1. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

No pecuniary interests were disclosed at this time.

2. APPROVAL OF PREVIOUS MINUTES

(A) **September 7, 2022 regular meeting minutes.** It was:

Moved by: A. Marr

Seconded by: K. Elliott

(Resolution #TCSEC-40-2022)

RESOLVED THAT the minutes of the Thames Centre Special Events Committee held on September 7, 2022, be adopted. Carried.

3. PRESENTATIONS/DELEGATIONS – None.

4. REPORTS OF STAFF – None.

5. COMMITTEE BUSINESS

(A) **Bridgifest re-cap.** General discussion of overview of events – changing the location of the beer tent and having more activities for young families and kids. Vendors provided feedback that they enjoy this event and have a greater success at bridgifest vs. the fair.

(B) **Halloween Tour.** J. Wood opened discussion with regards to receiving no submissions to participate in the Halloween Tour. Its was then:

Moved by: K. Elliott  
Seconded by: A. Marr  
(Resolution#TCSEC-41-2022)

RESOLVED THAT the submission deadline be extended from October 19<sup>th</sup> to October 26, 2022. Carried.

(C) **Festival of Lights.** General discussion of the event was discussed, confirming timeline of events and bookings. Lighting of the lights confirmed at 6pm with entertainment from 6:30 p.m. - 8:00 p.m.

6. SUB-COMMITTEE BUSINESS – None.

7. CORRESPONDENCE – None.

8. UNFINISHED BUSINESS – None.

9. NEW BUSINESS

(A) **Christmas Light Tour.** General discussion of the event to try and increase participation from previous year. Confirmed submission deadline of December 14, 2022.

(B) **2023 Budget** – S. MacDonald brought forward the 2023 budget preparation. It was then:

Moved by: M. Murray  
Seconded by: B. Jones  
(Resolution #TCSEC 42-2022)

RESOLVED THAT the committee direct S. MacDonald to request to council to increase the Thames Centre Special Events Committee budget to 35,000 for the year 2023.

10. CLOSED SESSION – None.

11. SCHEDULING OF MEETINGS

There are no future meetings scheduled due to new term of council with the upcoming 2022 Municipal Election. It was then:

Moved by: B. Jones  
Seconded by: M. Murray  
(Resolution #TCSEC 43-2022)

RESOLVED THAT a special meeting be scheduled on Wednesday, November 9, 2022, at 10:00 a.m. in the Council Chambers. Carried.

12. ADJOURNMENT

There being no further business to discuss, it was:

Moved by: B. Jones  
Seconded by: A. Marr  
(Resolution #TCSEC-44-2022)

RESOLVED THAT the meeting adjourned at 11:12 a.m. Carried.